

GLS/C/1023-25

CIRCULAR

10 April 2025

Upload Recent Photographs on the GEMS Parent Portal

Dear Parent,

We kindly request you to upload recent photographs of both parents and children through the GEMS Parent Portal **before 14th April 2025** to facilitate the issuance of the identity card. You can use either the website or the mobile app to do so.

Requirements of the photograph:

- File format: **JPG**
- File size: **Less than 1MB**
- Recent **passport-size** photograph on a **white background**

Steps To Upload the Photograph:

Please follow the below steps to upload the photograph via website:

1. Visit the URL – <https://connect.gemseducation.com/>

2. Login using Parent credentials (Username & password)

3. Click on Requests -> Upload Photo

4. Browse File to upload the picture- Upload photo

[Please note - File format: jpg; File size: less than 1MB; Recent Passport size photograph on white background)

Via Mobile application- Login to the Gems Connect App -> Student info-> Father / Mother / Guardian -> Upload photo

We kindly request you to complete this process at the earliest convenience. Your cooperation in this matter is essential to ensure the safety and security of all students at GLS.

If you encounter any issues while uploading, please contact us at GLSictadmins@Gemsedu.com.

Thank you for your continued support.

Warm regards,



Asha Alexander

Principal

Executive Leader - Climate Change

آشا ألكسندر

مديرة المدرسة

الرئيس التنفيذي - نغى المناخ